

EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
email: eastnordonningtonpc@hotmail.co.uk website:- <https://eastnordonningtonparishcouncil.co.uk>

Minutes of the Parish Council meeting held on Tuesday 5th February 2019

Present

Councillors C Stallard-Daniels (Chairman) (CSD), C George – (Vice-Chairman) (CG), S Roberts (SR) and R Smith (RS).

In Attendance

Janet Chester – Parish Clerk

Members of the Public: 0

The Chairman Cllr Stallard-Daniels welcomed everyone to the meeting

1. Apologies for Absence

Cllrs C Layton and S Howells (other commitments)

2. Declarations of Interest and Requests for Dispensations

None.

3. Councillor Vacancies

There are currently two vacancies and the parish council are now able to co-opt new councillors. Councillors made suggestions of residents to approach who may be interested.

4. To Consider Approval of Minutes of Parish Council meeting held 9th October 2018

RESOLUTION: The minutes of the meeting were considered a true and accurate statement of what took place and were duly signed by the chairman.

5. To Receive a Brief Report from Ledbury South Ward Councillor, Emma Holton

Ward Councillor Holton was not present and had not sent through her apologies or a report.

6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council
(Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

None.

7. Planning: NB: no paper copies of applications are available to view at the meeting unless specified

a) To Consider Planning Applications referred for comment: (to be viewed online prior to the meeting)

184508 – The Lodge, Donnington, Ledbury, Herefordshire, HR8 2HX

Proposed single storey extension to dwelling

RESOLUTION: The Parish Council have no objection to this application.

190120 – Eastnor Castle, Eastnor, Ledbury, Herefordshire, HR8 1RL

Reinstatement of a Gothic gate Overthrow and Coat of Arms on Portcullis Lodge

RESOLUTION: The Parish Council have no objection to this application.

190168 – Eastnor Castle, Eastnor, Ledbury, Herefordshire, HR8 1RL

Proposed works to various trees – see schedule of proposed works

RESOLUTION: The Parish Council have no objection to this application.

b) To Note Details of Decision Notices Received from Hereford Council: as per planning record

173431 - Land off Ridgeway Eastnor Herefordshire HR8 1RA

Proposed new visitor cafe and parking area . GRANTED 30th November 2018

8. Information Section / Correspondence / Discussion:

a) To Review Information and Outstanding Actions

Reviewed and updated.

b) To Decide Amount of Donation to Eastnor Cricket Club towards CCTV for Pavilion

After two recent break ins at the cricket pavilion the clerk received a request for a donation towards the £1400 approximate cost of installing 5 CCTV cameras and door alarms.

RESOLUTION / ACTION: A donation of £200 was AGREED.

c) To Consider Response to Three Shires Stages Rally

RESOLUTION / ACTION: The Parish Council have no objection to this event taking place but will ask that they are kept fully informed and that residents are contacted and consulted. They also want reassurance that safe adequate marshalling will be in place.

d) To Consider Request for Grant towards Eastnor Churchyard Maintenance

The Parish Council has previously received from NALC a legal notice advising that financial assistance can no longer be given to the church.

RESOLUTION / ACTION: The Clerk will write to the Treasurer of Eastnor Church to advise that no donation will be made.

9. Finance:

a) To Note Finance Report and Bank Balances

RESOLUTION: Finance Report showing payments and receipts noted. Current bank balances are

unknown as the clerk is still awaiting bank statements to be forwarded to her.

b) To Consider setting up a Direct Debit for Information Commissioner Office Data Protection Annual Fee

RESOLUTION: It was AGREED to set up a Direct Debit as the annual charge was understood to be £35 instead of £40 if paid by cheque.

c) To Consider Payments of Outstanding Accounts

000528: J Chester – clerk expenses £252.55 plus salary Oct, Nov, Dec & Jan – as agreed in contract
000529: HMRC – PAYE June-Sept - £151.80
000530: Autela Group – Payroll Services Q3 - £46.80
000531: HALC – Annual Website Hosting & Domain Name Fee - £120.00
000532: HALC – Election Special Training Course (CSD) - £36.00
000533: Eastnor Cricket Club - CCTV - £200.00

RESOLUTION: All above payments AGREED.

10. Highways/Footpaths:

a) To Note Weekly Reports from Balfour Beatty Locality Steward

Noted.

b) To Note any new Highway and Footpath Defects

A BT drain is still leaking on the pavement corner by the castle wall and once the drain is sorted the road needs re-tarmac. A depth gauge is required for Clenchers Mill but the clerk has been told this is in Gloucestershire so has requested that Bromsberrow Parish Council make the request. There are potholes in need of repair on the railway bridge. A grit bin is still needed between the A417 and Smallends Farm in Donnington.

RESOLUTION: The clerk has reported the above defects and will chase for resolution. A “not suitable for HGV’s sign is required off the A417 to Donnington.

11. Reports: To receive any reports from meetings attended

The clerk attended the HALC Eastern Area meeting in November and also the HALC Conference and AGM. Cllr Stallard-Daniels attended a HALC Election Training course.

12. Training/Meetings: To note any forthcoming training dates

The HALC spring training schedule has been circulated.

13. To Raise Items for next scheduled Parish Council Meeting (no discussion)

- Speaker on Crime Prevention – PC Paul Crumpton – Annual Parish Meeting in April.

14. To Note Dates, Location and Time of Ordinary Meetings for the ensuing year

Tuesday 4th April 2019 – Annual Parishes Meeting at Eastnor
Tuesday 9th May 2019 at Eastnor

All meetings to be held at 7.30pm

The meeting was declared closed at 8.32pm

Signed:.....

Dated:.....

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Emma Holton Ledbury South Ward Councillor invited to attend next meeting
- Parish Council Budget finalised
- HALC Conference and AGM and Eastern Area Annual meeting attended
- 2019-2020 Precept of £5000 requested and agreed
- Defibrillator Maintenance Contract arranged
- Defibrillator Heartstart training evening arranged Feb 4th
- Missing "Unsuitable for HGV's" sign for Donnington reported **CAS711392 Y5J1V2 11065630**

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – road closure notices *
- Balfour Beatty – Grit Bin Filling and remapping *
- Herefordshire Council – Invitation to Herefordshire Council Parish Council summits 17 Oct & 24th January*
- Herefordshire Council – Cabinet Updates *
- Herefordshire Council – Draft Minerals & Waste Consultation *
- Herefordshire Council – Enterprise Zone Local Development Order*
- Herefordshire Council – Community Champions 2019*
- Herefordshire Council – Xmas Waste Collections*
- Herefordshire Council – Winter Maintenance Poster *
- One Community – LGA/NALC Guide *
- Malvern Hills AONB – Newsletter *
- HALC – Training Diary Oct & Jan *
- Cheltenham Motor Club – Three Counties Road Rally *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

DATE	ACTION	STATUS	AGENDA ITEM	DETAIL
May 2018	RS / Clerk	Ongoing	10	New salt bin required in Donnington
May 2018	Clerk	Reported	10	Leaky Drain still problem at Eastnor
July 2018	Clerk	Reported	11b	Report that a new depth gauge required for Clenchers Mill Ford CAS-700143-L5R8T8 11061798
Oct 2018	Clerk	Complete	8b	Donation to CCTV at Eastnor Cricket Pavillion
Oct 2018	Clerk	Complete	8c	Arrange defib maintenance contract

PLANNING RECORD – (last six months)

[P182012/L - 3 Hillend Cottages Eastnor Ledbury Herefordshire HR8 1RF](#)

Proposed internal alteration of outhouses, to create internal Utility/Shower Room.

Herefordshire Council Determination Made – GRANTED 20.9.18

[P183196/K -Land at castle boundary wall to Clenchers Mill Lane and boundary of Old Post Office to Highway](#)

[A438 Eastnor Ledbury Herefordshire](#) , Proposed works to trees on boundary of estate property with highway, crown lifting to trees/cutting back of overgrown hedges required to provide sufficient clearance for high-sided vehicles accessing the highway (indicated blue on plan). Felling of single dead Yew Tree adjacent to castle boundary wall, required on the interests of health and safety due to proximity to public road and public access to castle grounds (indicated orange on plan).

Herefordshire Council Determination Made – GRANTED 19.9.18

[173431 – Land off Ridgeway, Eastnor, Herefordshire, HR8 1RA](#) 15th Sept 2017

Proposed new visitor café and parking area

Herefordshire Council Determination Made – GRANTED 30.11.18

[183804 – Portcullis Lodge, Eastnor Castle, Ledbury, Herefordshire, HR8 1RL](#)

Installation of permanent structural strengthening works within undercroft below roadway.

Herefordshire Council Determination Made – GRANTED 7.12.18