

EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
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Minutes of the meeting of the Parish Council held on Tuesday 9th July 2019

Present

Councillors C Stallard-Daniels (Chairman) (CSD), S Howells (SH), C Layton (CL) and S Roberts (SR)

In Attendance

Janet Chester – Parish Clerk
Helen l'Anson – Ward Councillor Ledbury South

Members of the Public: 1

The Chairman Cllr Stallard-Daniels welcomed everyone to the meeting

1. To Accept any Apologies for Absence and Note the Reason

Apologies were RECEIVED and ACCEPTED from Cllr Robin Smith (holiday).

2. To Record any Declarations of Interest and Consider any Requests for Dispensations

None.

3. To remind Councillors that all Forms should have been returned to Herefordshire Council

Councillors were reminded by the clerk that their completed Register of Interests Form and Election expenses form (even if NIL return) should have already been returned to Herefordshire Council. If not they would not be allowed to take part in parish council meetings and could be prosecuted.

4. Councillor Vacancies – To Note Councillor Vacancies and Consider any Nominations for Co-option

Following the recent elections there remain three vacancies for Eastnor parish.

Cllr Roberts proposed that Michael Hall be co-opted to fill one vacancy, this was unanimously supported. Mr Hall signed his Declaration of Acceptance of Office Form and was given a Register of Interests Form to complete and return to Herefordshire Council.

RESOLUTION / ACTION: The clerk will advise Herefordshire Council of this co-option and Cllr Hall will complete and return his Register of Interests. The clerk will email Cllr Hall the Good Councillors Guide and parish council policies and information.

5. To Consider Approval of Minutes of Parish Council meeting held 14th May 2019

The minutes were APPROVED as accurate and duly signed by the chairman.

6. To Receive a Brief Report from Ledbury South Ward Councillor Helen l'Anson

Ward Councillor l'Anson advised that she has almost completed her training. She spoke about:

- Hawkrise, Ledbury planning application – decision deferred by Herefordshire Council Planning Committee
- Adult Scrutiny Committee – combining the Herefordshire & Worcestershire admin
- Ledbury Train Station – parking charges to be introduced. Fighting for disabled access to trains.
- LGA Conference – Herefordshire Council is 2nd on the list for dealing with Children with special needs

7. **Public Participation Session for Local Residents to raise matters relevant to the Parish Council** (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

No matters raised.

8. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
a) To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**

192044 Eastnor Cricket Club, Clenchers Mill Lane, Eastnor

Installation of stone roadways within field (former 2nd's cricket field) to create formal overflow car park for Eastnor Castle & Eastnor Cricket Club

P C Comment: The Parish Council have no objections to this application

P191734/N Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL

Proposed replacement sewage treatment plant.

P C Comment: The Parish Council have no objections to this application

P191975/K Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL

Proposed works to T539, T541 Oak, T6 Oak, T393 Cedar, T390 Lucombe Oak, T396 Cedar, T472 Oak. Reasons: Work recommended in recent tree safety report

P C Comment: The Parish Council have no objections to this application.

- b) To Note Details of Decision Notices Received from Hereford Council: as per planning record

Noted.

9. **Finance:**

- a) To Note Finance Report and Bank Balances

Bank Balances as at 28.6.2019 Lloyds £1827.06 Scottish Widdows £3293.94

- b) To Consider Payments of Outstanding Accounts

000539: Eyelid Productions – Annual Website Support - £100.00

000540: Autela Group – Payroll Services Q1 - £39.23

000541: Janet Chester – Clerk salary May & June plus £62.05 expenses

000540: HMRC – PAYE June – £30.40

All the above invoices were APPROVED for payment and the cheques signed.

10. **Highways/Footpaths:**

- a) To Note Weekly Reports from Balfour Beatty Locality Steward – noted

- b) To Note any new Highway and Footpath Defects

The clerk was asked to chase the required “Not Suitable for HGV’s” signs for the A417 Gloucester Road junction with the lane to Donnington, and also for the lane between the Worcester road and Eastnor road or to ask for “Single track road” signs to be installed.

The clerk advised that the drain on the corner by Home farm Eastnor has been cleared. The clerk is to request that the resulting potholes are filled.

RESOLUTION / ACTION: The clerk will report the above defects. Cllr Roberts to check drains and also if depth gauge at Clenchers Mill Ford has been reinstated.

11. **Information Section / Correspondence / Discussion:**

- a) To Discuss El Dorado Festival 4-6 July 2019

The Parish Council were pleased that the festival was a lot quieter this year. However rubbish and litter through the village was still a problem and has been reported to the festival organisers and Eastnor Castle.

b) To Discuss Lakefest 8-12 August 2019

The clerk had received an email from the organisers and gave councillors the contact details should any problems arise during the festival.

c) To Discuss Three Counties Road Rally Sept 2019

The clerk was asked to contact organisers as it is believed that residents have not yet been approached by them to outline arrangements and to explain how it will affect residents.

RESOLUTION / ACTION: The clerk will contact the organisers.

d) To Discuss Grit Bins in the parishes

Deferred to next meeting.

e) To Discuss the Smart Water scheme offered by West Mercia Police Crime Protection

It was felt that this is something residents would welcome.

RESOLUTION / ACTION: The clerk will arrange something for the Autumn. She will enquire about costs and numbers required.

f) To Consider Response to Public Consultation on a proposed Public Space Protection Order pursuant to Gullet Quarry, Malvern.

RESOLUTION / ACTION: The clerk will confirm that the parish council support this order. Alternatively she will suggest that they “pull the plug” and drain the quarry.

g) To Review Information and Outstanding Actions – reviewed and updated

12. Reports: To receive any reports from meetings attended

None.

13. Training: To note any forthcoming training dates

The latest HALC training diary is expected soon. The clerk will circulate it upon receipt.

14. To Raise Items for next scheduled Parish Council Meeting (no discussion)

- Grit Bins
- Smart Water

15. To Decide Dates and Time of Ordinary Meetings for the ensuing year

2019 - Tuesday 1st October at Eastnor

2020 - Tuesday 4th February at Brooms Green, Tuesday 7th April at Eastnor (Parish Meeting TBC), Tuesday 5th May at Eastnor

The chairman declared the meeting closed at 20.30pm

Signed.....
Chairman

Dated.....

INFORMATION SHEET

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Helen L'Anson - newly elected Ledbury South Ward Councillor invited to attend next meeting
- Missing "Unsuitable for HGV's" sign for Donnington reported [CAS711392 Y5J1V2 11065630](#)
- End of Year Accounts completed and exemption certificate sent to external auditor
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GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – road closure notices *
- HALC – Information Corner *
- Malvern Hills DC - Proposed Public Space Protection Order for Gullet Quarry *
- Herefordshire Council - Notice of Review of Polling Districts / Stations *
- Lakefest 8-12 August 2019 *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

DATE	ACTION	STATUS	AGENDA ITEM	DETAIL
May 2018	RS / Clerk	Ongoing	10	New salt bin required in Donnington
May 2018	Clerk	Completed	10	Leaky Drain still problem at Eastnor CAS720986D9R8M8
July 2018	Clerk	Reported	11b	Report that a new depth gauge required for Clenchers Mill Ford CAS-700143-L5R8T8 11061798
May 2019	Clerk	Ongoing	12h	Arrange new mandate with Scottish Widows
May 2019	Clerk	Complete	13b	Chase "Not suitable for HGV's" signs

PLANNING RECORD – (last six months)

[173431 – Land off Ridgeway, Eastnor, Herefordshire, HR8 1RA](#) 15th Sept 2017

Proposed new visitor café and parking area

Herefordshire Council Determination Made – GRANTED 30.11.18

[183804 – Portcullis Lodge, Eastnor Castle, Ledbury, Herefordshire, HR8 1RL](#)

Installation of permanent structural strengthening works within undercroft below roadway.

Herefordshire Council Determination Made – GRANTED 7.12.18

[P190168/K Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Proposed works to various trees - see schedule of proposed works.

Works to Trees in a Conservation Area

Herefordshire Council Determination Made (Trees in Cons Area Works Can Proceed) Friday 8 February 2019

[P190120/L Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Reinstatement of a Gothic gate Overthrow and Coat of Arms on Portcullis lodge.

Listed Building Consent Herefordshire Council Determination Made - GRANTED 28.2.19

[P190228/L The Old Rectory Upper Road Eastnor Ledbury Herefordshire HR8 1RB](#)

Proposed new window design only for conversion and refurbishment of stable, tack and carriage room. Permission for conversion was granted in 2015 and work has already begun, application no. P143530/L. (For DOC 3 see 191299) Listed Building Consent

Herefordshire Council Determination Made (Approved with Conditions) – GRANTED 8.3.19

[P191299/XA2 The Old Rectory Upper Road Eastnor Ledbury Herefordshire HR8 1RB](#)

Application for approval of details reserved by condition 3 of Listed Building Consent 190228

PP - Approval of details reserved by condition Determination Made (Approved with Conditions)

[P190282/FH The Old Rectory Upper Road Eastnor Ledbury Herefordshire HR8 1RB](#)

Change of use of two areas of land to domestic curtilage. Proposed shed and greenhouse. Proposed wildlife pond.

Full Householder Herefordshire Council Determination Made (Approved with Conditions) GRANTED 28.3.19

[P191252/L Eastnor Home Farm Eastnor Ledbury Herefordshire HR8 1RD](#)

Formation of opening within internal wall. Listed Building Consent

[192044 Eastnor Cricket Club, Clenchers Mill Lane, Eastnor](#)

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safety report report

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DRAFT