

EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
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Minutes of the meeting of the Parish Council held on Tuesday 1st October 2019

Present

Councillors C Stallard-Daniels (Chairman) (CSD), M Hall, (MH), S Howells (SH), C Layton (CL) S Roberts (SR) and R Smith (RS)

In Attendance

Janet Chester – Parish Clerk
Helen l'Anson – Ward Councillor Ledbury South

Members of the Public: 2

The Chairman Cllr Stallard-Daniels welcomed everyone to the meeting

1. To Accept any Apologies for Absence and Note the Reason

None.

2. To Record any Declarations of Interest and Consider any Requests for Dispensations

None.

3. To remind Councillors that it was their responsibility to ensure that all Forms have been returned to Herefordshire Council

Councillors were reminded by the clerk that their completed Register of Interests Form and Election expenses form (even if NIL return) should have already been returned to Herefordshire Council. If not they would not be allowed to take part in parish council meetings and could face legal action.

4. Councillor Vacancies – To Note Councillor Vacancies and Consider any Nominations for Co-option

There remain two vacancies for Eastnor parish.

RESOLUTION / ACTION: Councillors will spread the word to any possible interested parties.

5. To Consider Approval of Minutes of Parish Council meeting held 9th July 2019

The minutes were APPROVED as accurate and duly signed by the chairman.

6. To Receive a Brief Report from Ledbury South Ward Councillor Helen l'Anson

Ward Councillor l'Anson advised that she was attending Child Safeguarding briefings including amongst other topics Toxic Trio and Peer on Peer abuse. She also spoke about:

- Intelligent Unit not taking data at face value
- New website – understanding Herefordshire
- NMiTE presentation given to Herefordshire Councillors
- Herefordshire Transport Package – work paused on Southern Link Road and Bypass. Scrutiny Committee have concerns over this jeopardising funding and housing
- Ledbury South Ward planning issues – 60 bed care home off Martins Way

She finished by complementing the parish council on its clear, up to date and easy to use website.

7. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

Two representatives from Three Shires Rally were present. They had received feedback that the rally was well organised and marshals were considerate. Residents on the closed roads were happy that they had been kept informed. Residents nearby were disappointed they were not advised. This had been noted by organisers for future events. The parish Council members agreed that this was the feedback that they had also received. Overall the inaugural Three Shires rally had been deemed a success and it was hoped it would become an annual event.

8. Planning: NB: no paper copies of applications are available to view at the meeting unless specified
a) To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**
No new applications have been received.

b) To Note Details of Decision Notices Received from Hereford Council: as per planning record

Noted.

9. Finance:

a) To Note Finance Report and Bank Balances

Bank Balances as at 28.8.2019 Lloyds £1093.76 Scottish Widows £3293.94

b) To Consider Adopting New Financial Regulations

New Finance Regulations from NALC had been tailored to the parish council and circulated to members.

RESOLUTION: It was agreed to adopt these new financial regulations and the chairman duly signed them

c) To Decide Precept Requirement for 2020-2021

The clerk had drafted a budget for 2020-2021 which was discussed at length.

RESOLUTION: It was decided to increase the 2019/20 precept by £250 and request a precept for 2020-2021 of £5250.

d) To Consider Payments of Outstanding Accounts

000543: Autela Group – Payroll Services Q2 - £47.08

000544: Janet Chester – Clerk salary August & September plus £16.20 expenses

000545: HMRC – PAYE August & September – £15.20

All the above invoices were APPROVED for payment and the cheques signed.

10. Highways/Footpaths:

a) To Note Weekly Reports from Balfour Beatty Locality Steward – noted

b) To Note any new Highway and Footpath Defects

The depth gauge at Clenchers Mill has not been reinstated. There is an open drain cover by the entrance to Home Farm with traffic cone in it to advise people.

RESOLUTION / ACTION:.

The clerk will contact Bromsberrow Parish Council about the depth gauge as it falls within their area.

The clerk will report the drain to the Balfour Beatty Locality Steward.

11. Information Section / Correspondence / Discussion:

a) To Receive Feedback of Three Counties Road Rally Sept 2019

As minute 7 above. The parish council agreed that this was a successful event and would welcome it occurring again.

b) To Discuss Malvern Hills Trust Charity Commission Scheme Public Consultation

The Parish Council had no objection to the proposals. Ward Cllr l’Anson advised she has been appointed to the trust.

c) To Discuss Broadband in the Parishes

Broadband in the parishes is virtually non-existent possibly due to old properties having thick walls.

RESOLUTION / ACTION:. The clerk and ward councilor will contact Fastershire.

d) To Discuss Grit Bins in the parishes

The grit bin in Clenchers Mill Lane by Dean Hill Cottage has been damaged and its contents are solid. A new bin is required by Smallends Farm, Donnington

RESOLUTION / ACTION:The clerk will report the damaged bin to Balfour Beatty and request a new bin for Donnington. Cllr Roberts will check the grit bin by Eastnor school.

e) To Review Information and Outstanding Actions – reviewed and updated

12. Reports: To receive any reports from meetings attended

None.

13. Training: To note any forthcoming training dates

The latest HALC training diary has been circulated. If councillors are interested in attending they are to let clerk know.

14. To Raise Items for next scheduled Parish Council Meeting (no discussion)

None

15. To Confirm Dates and Time of Ordinary Meetings for the ensuing year

2020 - Tuesday 4th February at Brooms Green, Tuesday 7th April at Eastnor (Parish Meeting TBC), Tuesday 5th May at Eastnor

The chairman declared the meeting closed at 20.35pm

Signed.....
Chairman

Dated.....

INFORMATION SHEET

MEETING DATES

2019 – Tuesday 1st October at Eastnor

2020 – Tuesday 4th February at Brooms Green, Tuesday 7th April (Parish Meeting) at Eastnor, Tuesday 9th May at Eastnor

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Helen L’Anson - Ledbury South Ward Councillor invited to attend next meeting
- Missing “Unsuitable for HGV’s” sign for Donnington reported **CAS711392 Y5J1V2 11065630**
- Draft Budget 2020-2021 prepared
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GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – road closure notices *
- HALC – Information Corner & Climate Change meeting*
- Herefordshire Council – Invitation to Parish Council Summit 20th Sept *
- Herefordshire Council – Power point presentation from Parish Summit *
- Herefordshire Council – Children & Young Peoples Showcase *
- Herefordshire Council – Hereford Transport Package *
- Malvern Hills Trust – Charity Commission Consultation *
- Cheltenham Motor Club – info re Three Shires Rally *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

DATE	ACTION	STATUS	AGENDA ITEM	DETAIL
May 2018	RS / Clerk	Ongoing	10	New salt bin required in Donnington
May 2018	Clerk	Reported	10	Leaky Drain still problem at Eastnor CAS720986D9R8M8
July 2018	Clerk	Reported	11b	Report that a new depth gauge required for Clenchers Mill Ford CAS-700143-L5R8T8 11061798
May 2019	Clerk	Ongoing	12h	Arrange new mandate with Scottish Widows
May 2019	Clerk	Ongoing	13b	Chase “Not suitable for HGV’s” signs
July 2019	SR		10b	Cllr Roberts to check drains on Home Farm corner and also if depth gauge at Clenchers Mill Ford has been reinstated.

PLANNING RECORD – (last six months)

[173431 – Land off Ridgeway, Eastnor, Herefordshire, HR8 1RA](#) 15th Sept 2017

Proposed new visitor café and parking area

Herefordshire Council Determination Made – GRANTED 30.11.18

[P191299/XA2 The Old Rectory Upper Road Eastnor Ledbury Herefordshire HR8 1RB](#)

Application for approval of details reserved by condition 3 of Listed Building Consent 190228

PP - Approval of details reserved by condition

Herefordshire Council Determination Made (Approved with Conditions)

[P190282/FH The Old Rectory Upper Road Eastnor Ledbury Herefordshire HR8 1RB](#)

Change of use of two areas of land to domestic curtilage. Proposed shed and greenhouse. Proposed wildlife pond. Full Householder

Herefordshire Council Determination Made (Approved with Conditions) GRANTED 28.3.19

[P191252/L Eastnor Home Farm Eastnor Ledbury Herefordshire HR8 1RD](#)

Formation of opening within internal wall. Listed Building Consent

Herefordshire Council

[192044 Eastnor Cricket Club, Clenchers Mill Lane, Eastnor](#)

Installation of stone roadways within field (former 2nd’s cricket field) to create formal overflow car park for Eastnor Castle & Eastnor Cricket Club PC Comment: The Parish Council have no objections

Herefordshire Council

[P191734/N Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Proposed replacement sewage treatment plant. PC Comment: The Parish Council have no objections

Herefordshire Council

[P191975/K Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Proposed works to T539, T541 Oak, T6 Oak, T393 Cedar, T390 Lucombe Oak, T396 Cedar, T472 Oak. Reasons: Work recommended in recent tree safety report report PC Comment: The Parish Council have no objections

Herefordshire Council

[192926 Gold Hill Farm, Clenchers Mill Lane, Eastnor, HR8 1RE](#)

Repairs / reinstatement works to barn (building 3)

Herefordshire Council