

# EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036  
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## Minutes of the meeting of the Parish Council held on Tuesday 4<sup>th</sup> February 2020

### Present

Councillors C Stallard-Daniels (Chairman) (CSD), M Hall, (MH), S Howells (SH), C Layton (CL) and R Smith (RS)

### In Attendance

Janet Chester – Parish Clerk  
Helen l’Anson – Ward Councillor Ledbury South

### Members of the Public: 0

The Chairman Cllr Stallard-Daniels welcomed everyone to the meeting

### 1. To Accept any Apologies for Absence and Note the Reason

Cllr S Roberts (prior commitment). Jim Sandford

### 2. To Record any Declarations of Interest and Consider any Requests for Dispensations

None.

### 3. To remind Councillors that it was their responsibility to check that all Forms have been received by Herefordshire Council and to update their Register of Interests if necessary

**RESOLUTION:** Noted by councillors

### 4. Councillor Vacancies – To Note Councillor Vacancies and Consider any Nominations for Co-option

There remain two vacancies for Eastnor parish. Interest has been shown in the one vacancy.

**RESOLUTION / ACTION:** Councillors will spread the word to any possible interested parties.

### 5. To Consider Approval of Minutes of Parish Council meeting held 1<sup>st</sup> October 2019

The minutes were APPROVED as accurate and duly signed by the chairman.

### 6. To Receive a Brief Report from Ledbury South Ward Councillor Helen l’Anson

Ward Councillor l’Anson advised that she has been appointed onto the AONB and Malvern Hills Trust. She also spoke about:

- Ledbury Viaduct planning application for 600+ houses – an appeal will be held in early spring
- Herefordshire Council Scrutiny Committee – NHS situation
- Herefordshire Transport Package – work paused on Southern Link Road and Bypass. £27m LEP funding has been lost due to this delay.
- Herefordshire Council to discuss 2020/21 budget at meeting next week

### 7. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note:

Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

No matters raised.

**8. Planning: NB: no paper copies of applications are available to view at the meeting unless specified**

- a) To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**

No new applications have been received.

- b) To Note Details of Decision Notices Received from Hereford Council: as per planning record

Noted.

**9. Finance:**

- a) To Note Finance Report and Bank Balances

Bank Balances as at 28.1.2020 Lloyds £2479.62. Scottish Widows £3293.94

- b) To Consider Payments of Outstanding Accounts

000546: Autela Group – Payroll Services Q3 - £47.08  
000547: J Chester – clerk Oct/Nov/Dec/Jan salary as agreed plus expenses  
000548: HMRC – PAYE Oct/Nov/Dec/Jan – £30.40  
000549: HALC – Website Annual Hosting Fee - £60.00  
000550: HALC – Annual Subscription - £376.97  
Direct Debit: Information Commissioner – Annual Data Protection Fee - £35.00

All the above invoices were APPROVED for payment and the cheques signed.

**10. Highways/Footpaths:**

- a) To Note Weekly Reports from Balfour Beatty Locality Steward – noted

- b) To Note any new Highway and Footpath Defects

The depth gauge at Clenchers Mill has still not been reinstated. There is an open drain cover by the entrance to Home Farm with traffic cone in it to advise people that the clerk has previously reported to Balfour Beatty but has still not been repaired.

The road at Dinchall and Longbridge needs resurfacing. The road at Dinchall Farm is also subsiding.

**RESOLUTION / ACTION:.**

The clerk will chase Bromsberrow Parish Council about the depth gauge as it falls within their area.

The clerk will report the drain to the Balfour Beatty Locality Steward again.

The clerk will report the new defects to Balfour Beatty.

- c) To Discuss Balfour Beatty Proposal of cutting verges for Biodiversity

**RESOLUTION:** The Parish Council wishes for verges in both parishes to be cut twice a year. The clerk is to ask where any savings made by cutting just once would go to.

**11. Information Section / Correspondence / Discussion:**

- a) To Discuss Three Counties Road Rally Sept 2020

The parish council agreed that this was a successful event in 2019 and would welcome it occurring again. It was hoped that organisers would give notice of the event to a wider area than last year so that more residents were aware of the road closure times.

- b) To Discuss Broadband and Mobile Signal in parishes

The Parish Council have concerns that should bad weather cause telephone landlines to go down there is no way of contacting the emergency services should there be a general problem or more worryingly one at the nursing home. Councillors are aware that when a festival is held in Eastnor Park a temporary mast is installed and wi-fi and mobile signal is available temporarily.

RESOLUTION: The clerk will contact Eastnor Castle and Fastershire to see if a permanent mast could be installed.

c) To Review Information and Outstanding Actions – reviewed and updated

**12. Reports:** To receive any reports from meetings attended

None.

**13. Training:** To note any forthcoming training dates

The latest HALC training diary has been circulated. If councillors are interested in attending they are to let clerk know.

**14. To Raise Items for next scheduled Parish Council Meeting (no discussion)**

Broadband / Mobile Phone Signal

**15. To Confirm Dates and Time of Ordinary Meetings for the ensuing year**

2020 - Tuesday 12<sup>th</sup> May at Eastnor starting with Annual Parishes Meetings at 7pm followed by the Annual Meeting of the Parish Council

The chairman declared the meeting closed at 20.15pm

Signed.....  
Chairman

Dated.....

## INFORMATION SHEET

### MEETING DATES

**2020 – Tuesday 9<sup>th</sup> May at Eastnor**

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Helen L’Anson - Ledbury South Ward Councillor invited to attend next meeting
- Missing “Unsuitable for HGV’s” sign for Donnington reported **CAS711392 Y511V2 11065630**
- Budget 2020-2021 finalised
- 2020-2021 Precept of £5250 requested

### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – road closure notices \*
- Balfour Beatty – Parish Briefing Notes \*
- Balfour Beatty – Managing verges for Biodiversity \*
- HALC – Information Corner & Training Schedule \*
- Herefordshire Council – Invitation to Climate Change, The Great Collaboration \*
- Herefordshire Council – Transport Package \*
- Cheltenham Motor Club – info re Three Shires Rally \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

DATE	ACTION	STATUS	AGENDA ITEM	DETAIL
May 2019	Clerk	Ongoing	12h	Arrange new mandate with Scottish Widows
May 2019	Clerk	Ongoing	13b	Chase “Not suitable for HGV’s” signs
Oct 2019	Clerk	Ongoing	10b	The clerk will report open drain cover on Home Farm corner to Balfour Beatty

Oct 2019 Clerk Ongoing 11d and ask Bromsberrow PC to arrange replacement depth gauge at Clenchers Mill Ford  
Report broken grit bin by Deans Hill Cottage. Request new git bin by Smallends Farm

**PLANNING RECORD** – (last six months)

[173431 – Land off Ridgeway, Eastnor, Herefordshire, HR8 1RA](#) 15<sup>th</sup> Sept 2017

Proposed new visitor café and parking area

Herefordshire Council Determination Made – GRANTED 30.11.18

[P191734/N Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Proposed replacement sewage treatment plant.

PC Comment: The Parish Council have no objections

Herefordshire Council Decision: GRANTED 11.9.19

[P191975/K Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Proposed works to T539, T541 Oak, T6 Oak, T393 Cedar, T390 Lucombe Oak, T396 Cedar, T472 Oak. Reasons: Work recommended in recent tree safety report report

PC Comment: The Parish Council have no objections

Herefordshire Council Decision: GRANTED

[192926 Gold Hill Farm, Clenchers Mill Lane, Eastnor, HR8 1RE](#)

Repairs / reinstatement works to barn (building 3)

Herefordshire Council Decision: WITHDRAWN 24.10.19