

# EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036  
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## Minutes of the meeting of the Parish Council held on Tuesday 8<sup>th</sup> September 2020

### Present

Councillors C Stallard-Daniels (Chairman), S Howells, C Layton, S Roberts and R Smith

### In Attendance

Janet Chester – Parish Clerk

### Members of the Public: 0

The Chairman Cllr Stallard-Daniels welcomed everyone to the meeting

### 1. To Accept any Apologies for Absence and Note the Reason

Ward Cllr H L'Anson and Jim Sandford

### 2. Councillor Vacancies – To Note Three Councillor Vacancies For Eastnor Parish and Consider any Nominations –

The resignation of Cllr Michael Hall was noted, thanks were expressed for his time as a parish councillor. Vacancies noted, no nominations received.

### 3. To Record any Declarations of Interest and Consider any Requests for Dispensations

None.

### 4. To Consider Approval of Minutes of Parish Council meeting held 23<sup>rd</sup> June 2020

The minutes were APPROVED as accurate and duly signed by the chairman.

### 5. Ward Councillor Report

Ward Cllr L'Anson had tendered her apologies but had forwarded the following report

As promised, please find below my brief Ward Report:-

I do hope that you have not been too greatly affected by the pandemic and that you are all keeping well. It is now quite difficult attending meetings with the odd mix of now both virtual and actual and I apologise for not attending the Parish Council meeting in person.

The level of Covid infection in the County continues to be low, and National guidelines are being followed in the County as a minimum, and the outbreak at the farm in Mathon has been successfully contained. However, there is obvious pressure now with the return of children to school

The introduction of emergency travel measures in Ledbury, as throughout the County, was not very smooth and subsequent changes had to be made.

There has been a wonderful community response during lockdown with the community groups/organizations across Herefordshire. Our Ledbury Food Bank has been in high demand.

High on my agenda is the resumption of the Viaduct Site enquiry at the end of September. I am also seeking to find a satisfactory solution to Ledbury's football needs along with discussions on the Lidl supermarket planning application

I do raise the lack of internet facilities in Eastnor at every available opportunity.

This week I attend the Malvern Hills Trust Board meeting and also the Annual Full Council meeting in Hereford

Do please contact me if you have any issues that I can help you with. In this month's Parish magazine, which I edit, alongside Rev.Wakeling's article about Eastnor you can find a great photograph taken in Eastnor after the gales.! The magazine is found on Ledbury Parish Church's website

**6. Public Participation Session for Local Residents to raise matters relevant to the Parish Council** (Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

No matters raised.

**7. Planning: NB: no paper copies of applications are available to view at the meeting unless specified**

**a) To Consider Planning Applications referred for comment: (to be viewed online prior to the meeting)**

None.

**b) To Note Details of Decision Notices Received from Hereford Council: as per planning record**

Noted.

**8. Finance:**

**a) To Note Finance Report and Bank Balances**

Bank balances as at 28<sup>th</sup> August 2020 current account £2054.43 reserve account £3293.94 NOTED

**b) To Consider Payments of Outstanding Accounts**

000559: Autela – Payroll Services Q1 - £64.01

000560: HALC – Annual Website Hosting - £60.00

000561: J Chester – clerk salary & expenses July & August – as agreed

All the above invoices were APPROVED for payment and the cheques signed.

**c) To Note and Agree New National Salary Pay Scales and Holiday Entitlement for Council Clerk**

New salary pay scales have been issued by NALC/HALC. It was RESOLVED to pay the clerk at new salary scale point 23, 4 hours per week backdated to April 2020. Minimum annual paid leave is twenty two days with a further three days after five years of continuous service.

**d) To Discuss Budget and Parish Precept Requirement 2021-2022**

The clerk had circulated a draft budget for 2021-2022 which was discussed.

RESOLUTION: The Parish Council are minded to request £5750 precept for 2021-2022. The final decision will be made at the December meeting.

**9. Highways/Footpaths:**

**a) To Note Weekly Reports from Balfour Beatty Locality Steward – noted**

**b) To Note any new Highway and Footpath Defects**

The depth gauge at Clenchers Mill has still not been reinstated. Balfour Beatty advise it is not their responsibility. The road from Eastnor village to Hollybush needs resurfacing. The drain in the pavement opposite Home Farm entrance is bubbling up and needs cleaning out.

**RESOLUTION / ACTION:.**

The clerk will advise Balfour that the gauge was previously installed on Herefordshire side of the ford and that the ford is the boundary between counties and ask them to reconsider or liaise with Gloucestershire County Council and also report the other defects to Balfour Beatty.

**10. Information Section / Correspondence / Discussion:**

**a) To Review Information and Outstanding Actions – reviewed and updated**

**b) To Receive update on Defibrillator Annual Service**

The defibrillator service which was due in March and has been paid for has been delayed due to Covid-19 and the engineers come from abroad.

RESOLUTION: The clerk will chase the company and suggest they employ someone in this country to service defibrillators.

**c) To Note Correspondence from Three Shires Rally Organiser - noted**

**11. Reports:** To receive any reports from meetings attended

None.

**12. Training:** To note any forthcoming training dates

The latest HALC training diary has been circulated. The training will be provided via Zoom. If councillors are interested in attending they are to let clerk know.

**13. To Raise Items for next scheduled Parish Council Meeting (no discussion)**

None

**14. To Confirm Dates and Time of Next Meeting**

Tuesday 8<sup>th</sup> December 2020 at Eastnor Cricket Club Pavillion (TBC) and/or via Zoom

The chairman declared the meeting closed at 20.05pm

Signed.....  
Chairman

Dated.....

## INFORMATION SHEET

### MEETING DATES

2020 / 2021– TBC

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Missing “Unsuitable for HGV’s” sign for Donnington reported **CAS711392 Y5J1V2 11065630** NOW RE-INSTATED
- 2020-2021 Precept of £5250 confirmed
- Eastnor Castle and Mr Hervey-Bathurst contacted re broadband and mobile signal without success. Fastershire latest quarter 2 2021.
- Annual Accounts completed and receipt confirmed by external auditor

### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – road closure notices \*
- Balfour Beatty – Parish Briefing Notes \*
- HALC – Information Corner & Training Schedule \*
- Herefordshire Council – Covid-19 Correspondence \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** - These are the consolidated actions outstanding after the last meeting:-

<b>DATE</b>	<b>ACTION</b>	<b>STATUS</b>	<b>AGENDA ITEM</b>	<b>DETAIL</b>
Feb 2020	Clerk	Completed	10b	Road needs resurfacing by Dinchall Farm <a href="#">CAS763772J4B2F6 11087713</a>
Feb 2020	Clerk	Completed	10b	Open drain by Home Farm Eastnor <a href="#">CAS763775H7J7R5 11087716</a>
Feb 2020	Clerk	Reported	10b	New depth gauge required in Clenchers Mill <a href="#">Ford CAS763777Z4Q7N2 11087719</a>

**PLANNING RECORD** – (last six months)

[201608 – Castle Lodge, Eastnor, Ledbury, HR8 1RL](#)

Internal alterations and refurbishment. Proposed removal of the existing internal wall between the separate Lounge and Dining Room, along with the redundant corner chimney breast within the Lounge, to create a single large “living” room

WITHDRAWN 23<sup>RD</sup> JULY 2020

[P201401/PA7 - All others - Prior Approval](#) 6th May 2020

Donnington, Ledbury South, Nurdens Farm Donnington Ledbury Herefordshire HR8 2HY, Nurdens Farm Donnington Ledbury Herefordshire HR8 2HY, Application for prior approval for and agricultural building.

HEREFORDSHIRE COUNCIL DECISION: PRIOR APPROVAL NOT REQUIRED 13<sup>TH</sup> MAY 2020