

EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
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COUNCILLORS ARE SUMMONED TO ATTEND A MEETING OF THE PARISH COUNCIL TO BE HELD AT EASTNOR CRICKET PAVILLION ON TUESDAY 30TH MARCH 2021 AT 7.30PM

DUE TO COVID19 - ATTENDEES ARE REQUIRED TO WEAR A FACEMASK AND USE THE HAND SANITISER PROVIDED. SEATS WILL BE A MINIMUM OF 2M APART.

Agenda

1. To Accept any Apologies for Absence and Note the Reason
2. To Confirm that a Checklist and Risk Assessment has been carried out to hold this in person parish council meeting
3. Councillor Vacancies – To Note Three Councillor Vacancies for Eastnor Parish and Consider any Nominations for Co-option
4. To Record any Declarations of Interest and Consider any Requests for Dispensations
5. To Consider Approval of Minutes of Parish Council meeting held 8th December 2020
6. To Receive a Brief Report from Ledbury South Ward Councillor Helen l'Anson
7. Public Participation Session for Local Residents to raise matters relevant to the Parish Council
(Please note: Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*
8. **Planning: NB: no paper copies of applications are available to view at the meeting unless specified**
To Consider Planning Applications referred for comment: none **(to be viewed online prior to the meeting)**
 - a) **P210423/PA6** - (Part 3) Class R - Prior Approval **Former Mess Room off Ridgeway Eastnor Ledbury Herefordshire HR8 1RA.** Application to determine if prior approval is required for a proposed change of use of former "Mess Room" to kiosk to serve takeaway cafe food and drinks to the public.
 - b) To Note Details of Decision Notices Received from Hereford Council: as per planning record
9. **Finance:**
 - a) To Note Finance Report and Bank Balances
 - b) To Ratify Payments made agreed by email between meetings
 - 000565: Zurich Municipal – Annual Insurance - £257.60
 - 000566: Autela - Payroll Services Q3 - £51.25
 - 000567: HALC – Annual Subscription - £376.43
 - Direct Debit – Information Commissioner – Data Protection Annual Fee - £35.00
 - 000568: Mrs J Chester - clerk Dec, Jan and Feb salary and expenses (Adobe & Stamps £31.66)
 - c) To Consider Payments of Outstanding Accounts
 - 000569: J Chester – clerk salary as agreed & expenses March - £79.99
 - 000570: Autela Group – payroll services Q4 - £61.45
10. **Highways/Footpaths:**
 - a) To Note any new Highway and Footpath Defects
 - b) To Discuss Balfour Beatty Proposal of cutting verges for Biodiversity
11. **Information Section / Correspondence / Discussion:**
 - a) To Review Information and Outstanding Actions
 - b) To Discuss Annual Service of Defibrillator at Eastnor Cricket Club
12. **Reports:** To receive any reports
13. **Training:** To note any forthcoming training dates
14. **To Raise Items for next scheduled Parish Council Meeting (no discussion)**
15. **To Confirm Date and Time and Location of Next Meeting** - Tuesday 119th May 2021 either at Eastnor Cricket Pavillion at 7.30pm or via Zoom (TBC)

The press and public are cordially invited to attend the meeting

INFORMATION SHEET

MEETING DATES

2021 – Tuesday 11th May, Tuesday 13th July, Tuesday 12th October (venue or online platform TBC)

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Bromsberrow Parish Council liaised with regarding depth gauge for Clenchers Mill Ford

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – road closure notices *
- Balfour Beatty – Parish Briefing Notes *
- HALC – Information Corner & Training Schedule *
- Herefordshire Council – Covid-19 Correspondence *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

DATE	ACTION	STATUS	AGENDA ITEM	DETAIL
Feb 2020	Clerk	Reported	10b	New depth gauge required in Clenchers Mill Ford CAS763777Z4Q7N2 11087719

PLANNING RECORD – (last six months)

[201608 – Castle Lodge, Eastnor, Ledbury, HR8 1RL](#)

Internal alterations and refurbishment. Proposed removal of the existing internal wall between the separate Lounge and Dining Room, along with the redundant corner chimney breast within the Lounge, to create a single large “living” room
WITHDRAWN 23RD JULY 2020

[P201401/PA7 - Nurdens Farm Donnington Ledbury Herefordshire HR8 2HY,](#)

Application for prior approval for and agricultural building.

HEREFORDSHIRE COUNCIL DECISION: PRIOR APPROVAL NOT REQUIRED 13TH MAY 2020

[P203314/L - Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL.](#)

Repairs, strengthening and restoration of decorative footbridge.

WITHDRAWN 12TH NOVEMBER 2020

[P203594L Eastnor, Ledbury South, Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Proposed repairs and restoration of decorative ceilings within library and dining room.

WITHDRAWN 26TH NOVEMBER 2020