

EASTNOR AND DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ
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Minutes of The Annual Meeting of the Parishes of Eastnor & Donnington held at Eastnor Cricket Club Pavillion on Tuesday 2nd April 2019 at 7.30pm.

Present: 6 residents of the parishes
Paul Crumpton – West Mercia Police Crime Prevention Officer
Janet Chester – parish clerk

1. Welcome by the Chairman of the Parish Council

The Vice-Chairman of the parish council Chris George welcomed everyone to the meeting.

2. To Accept any Apologies for Absence

Apologies were accepted from Christine Stallard-Daniels (parish council chairman) and Alison Meredith

3. Guest Speaker - Paul Crumpton West Mercia Police gave the following presentation:-

REDUCING THE OPPORTUNITY FOR CRIME

ROLE – The Rural & Business Crime Officer Provides site specific Crime Reduction advice and guidance for FREE about people, property or places at your home or at your place of work. They also promote Crime Reduction through presentations, talks, attending or hosting events, use of messaging systems/social media plus much more. For Herefordshire, please contact

Paul CRUMPTON
Rural & Business Officer (Crime Prevention) HEREFORDSHIRE
West Mercia Police
Internal 4408
External 101 then 4408
07773 044781
paul.crumpton@westmercia.pnn.police.uk

Remember 4 Words

URGENT & UNEXPECTED The Crook will try and catch you off guard, in person, online, or by phone. If you are being required to do something you didn't expect and with some urgency, then alarm bells should ring in your mind and you should STOP – THINK – VERIFY and if not 100% certain DECLINE whatever is being offered.

RISK & REWARD – Increase the RISK and reduce the REWARD for the Crook. Property security marking for example, lowers the value of the item for the thief. The most expensive Security measures are those that do not work for you, the best Crime Reduction measures are often simple and applied in layers, starting at your perimeter, each one making it less likely that the crook will target you. There is no such thing as 100% secure Crime Prevention, but there is such a thing as Preventable Crime. Most Acquisitive crime is opportunist, where the Thief has the INTENT & CAPABILITY and all they need from you is the OPPORTUNITY. You CAN deny them that opportunity.

RURAL MATTERS & YOUR BUSINESS MATTERS are the two campaigns operated by West Mercia with a focus on Rural & Business Crime.

REDUCING THE RISK the 10 Golden Rules of Crime Reduction – In general, effective crime reduction is a series of layers each one designed to deter/frustrate the crook and keep them away from your property.

Target Hardening – People, Places & Property. How secure are you? Did you know you can get FREE crime prevention advice from the police?

Target removal – Can be cost free. Is all about ensuring targets for offenders are out of sight permanently or temporarily

Removing the means to commit crime – Can be cost free. Remove any items offenders may use to commit an offence. Wheelie bins act as steps.

Reducing the pay off – Risk & Reward - Security Mark your Property.

Access Control – Control your access and you control most of what happens next. Make it time consuming and difficult for offenders

Surveillance – Ensuring offenders would be visible if they carry out a crime, using Natural (neighbours), Formal (CCTV) and Informal (Design) surveillance

Environmental change – Changing the environment to design out crime

Rule setting – Can be cost free, closing gates, locking doors, removing keys.

Increase the chances of them being caught – Layers of security take more time to overcome & increase the risk of being caught security lighting, hedge heights, concealment points etc

Deflecting offenders – use of time switches, all of the above and diversionary activities for offenders/potential offenders.

PROPERTY MARKING - 'We Don't Buy Crime' – is the title of a West Mercia Police innovative approach to reducing and disrupting the market for stolen goods and protecting homes and possessions by making them less attractive to the 'would-be criminal'. A forensic marker like SMARTWATER can be purchased online from SMARTWATER at a discounted cost of £19.95 using the checkout code of WDBCRIME25. <https://shop.smartwater.com/>

If a village or area (and at least 80% of residents within that area) agree to mark their possessions, West Mercia Police will provide SMARTWATER at £8.10 +Vat and place signs around the area at no extra cost. This can be further reduced by involvement of your Parish/Ward Councillors, all made possible by the Police Crime Commissioner.

Overt property marking for items in sheds/garages/outbuildings/barns etc.... again makes them less attractive to the thief, increases the risk of being caught and reduces the value when attempting to sell them on. CREMARK <http://www.creproducts.co.uk/shop/default.asp> is one product from many that is simple and quick to apply.

WATCH SCHEMES & CMS – I am a strong advocate of Watch Schemes. A couple of little known facts are that Neighbourhood Watch now covers any type of Watch scheme and the National Neighbourhood Watch Association as a registered charity is a separate organisation from the Police. Their website is <https://www.ourwatch.org.uk/> this gives all the information needed to set up a scheme and the County volunteer administrator for NHW can help you get your scheme going. Sharing information and being informed are crucial elements of effective crime reduction. Academic research indicates Watch scheme members are 70% less likely to be victims of crime. You know your community and you will know if something or someone is unusual or suspicious. Share it! Report it! Stop it!

For the social Media users, there are some very good examples of dynamic and effective NHW schemes run on Facebook/twitter and you heard some examples of where they had prevented crime.

Community Messaging System – This is an email system managed by the Police informing you about incidents, events and advice. All you need to do is subscribe for FREE at <https://www.westmercia.police.uk/cms>

CONTACTING THE POLICE – In relation to the Rural & Business Crime Officer there are two Facebook sites [West Mercia Police 'Rural Matters' & West Mercia Police 'Your Business Matters'] and two Twitter sites [@wmprruralmatters & @wmpbusinessmatt]

In an Emergency dial 999. In a Non- Emergency dial 101. If you wish to speak to your local Policing team for non-emergency matters, go to the West Mercia Police website, type in your postcode or location and the contact details with a host of other information will appear. Go to <https://www.westmercia.police.uk/#>

If you want to report matters anonymously, contact CRIMESTOPPERS 0800 783 0137.

IS IT THE POLICE YOU NEED? 611,000 calls to West Mercia Police control room in 2017 which equates to 1+ per minute. We talked through briefly a range of advice on matters commonly referred to the Police where we have little or no powers to deal with them, or, there are other organisations better equipped to do so. Go to <https://www.westmercia.police.uk/RSFT>

FRAUD & SCAMS – What's the difference? – In the Banking world it matters a lot, and it directly affects you. As a guide, Fraud is something the customer has had no involvement with, for example, if a customer's card is cloned and used without their knowledge or permission, in most circumstances your money will be refunded by the bank. Whereas with a scam it's different, with a scam the customer would have provided some information or authorisation for a fraudulent payment to be made (even if they didn't realise that's what they were doing) so essentially, the bank has fulfilled the instructions of the customer. In which case there is no obligation to refund your money, however, the bank will try and recover any losses.

#becybersmart Here is a link to the West Mercia Police #becybersmart campaign with some useful basic advice for online security/safety. <https://www.westmercia.police.uk/becybersmart2>

Action Fraud is the UK's national fraud and cybercrime reporting center. They provide a central point of contact for information about fraud and cybercrime and list the majority of known scams with advice on how to prevent them occurring. <https://www.actionfraud.police.uk/>

Get Safe Online is the UK's leading source of unbiased, factual and easy-to-understand information on online safety (they say J) and I think it is a superb site for individuals and business to understand most of what you need to know about keeping yourself safe online in non-technical language. <https://www.getsafeonline.org/>

5.5M reported Fraud & Computer related crimes last year is are the single largest crime types. Whereas in the 1980's the thief may have been after your Betamax video player, today they are more likely to be after your data, your identity and subsequently, your cash, as they can largely act with anonymity. Protecting your Identity with sufficient safeguards is key to thwarting a Cybercriminal.

CROOK v HACKER? In the 'real' world, if a burglar breaks into a premises, typically they want to steal an item of property. In the 'virtual' world the crook is likely to be after your money and the hacker might be seeking revenge, to damage your reputation or to gain respect amongst their peer group, however they both will be after your DATA.

VULNERABLE DEVICES? Anything connected to the internet. You would want to know who is coming through the front door at home, do you know who is entering your virtual world via your router? Check this link <https://www.techradar.com/news/the-best-free-parental-control-software>

ONLINE – BY PHONE – IN PERSON – Online via fake websites, by dodgy (or Phishing) emails, on the phone and in person are the typical main methods of the crook or hacker. How to check if a website is fake <https://www.getsafeonline.org/protecting-your-computer/safe-internet-use/> How to spot a dodgy email <https://www.getsafeonline.org/protecting-your-computer/spam-and-scam-email/>

Has your Email address been hacked and/or your identity stolen?

There have always been scammers out to empty your pockets, but with the age of the internet, they've managed to get even cleverer into tricking you out of your cash. Your identity is valuable. Fraudsters know this. They can use the information you share online to pretend to be you and apply for bank accounts, mobile phones, loans or a wide range of other products or services in your name. As a victim of identity fraud, you might not realise you've been targeted until a bill arrives for something you didn't buy, or you experience problems with your credit rating, for example. To carry out this kind of fraud successfully, fraudsters usually have access to their victim's personal information, which they obtain in a variety of ways – such as through hacking and data loss, as well as using social media to put the pieces of someone's identity together. Did you know 88% of fraudulent applications for bank accounts and financial products are made online?

So, what can you do? The answer is loads! Here's a few things to be getting on with.

Close down any unused/dormant bank accounts & credit cards.....How? If you cannot remember some of them, check this Banking industry site for lost accounts <http://www.mylostaccount.org.uk/aboutus.htm>

Check your credit reference files this will show you what credit cards you have/have had, bank accounts etc...read the files well. You are also given a score, use that score as a check and balance, check it regularly and if your circumstances have not changed, then that score should stay roughly the same, if it plummets, and you have not changed anything, someone else probably has !. You can do it so easily for a £2 statutory fee or for FREE via Martin Lewis and Money Saving Expert at <https://www.moneysavingexpert.com/creditclub>

Unused/dormant Social Media profiles should be deactivated and deleted..... How? Follow the help pages on each social media platform you use, or if you have forgotten which sites you have subscribed to previously, try this from Google (remember to tick all the boxes below where you enter your name) <https://www.social-searcher.com/google-social-search/>

Check and close down unused/dormant email accounts..... How? Try this from the USA
<https://havebeenpwned.com/>

Use strong passwords and 2 factor authentication.....How? Check this link to GetSafeOnline
<https://www.getsafeonline.org/protecting-your-computer/passwords/>

PASSWORDS Remember the Lock & Key board? Every lock has a different key. Who at home has a master key for every doors and windows? One key to open everything?? No one did, because that one key gives access to every door/window. Lose one key, and it makes every lock vulnerable. Treat passwords the same, and like underwear, use only once and never share! Who has a password which is one word with a capital letter at the start and a number at the end? For example, 'Password1' – DON'T!! Who uses the same password for more than one device/site? – DON'T!! Just like the Key analogy above, if you use a password more than once, and its compromised, then more than one device/site is vulnerable. A password should be easy to remember and difficult to guess, (Example of random 3 words, 3 numbers 3 symbols)

Configuration – This is more complex but in essence for the typical domestic user this is about you understanding that each device begins with 'Admin Access' that allows the user to do anything. You may wish to find out on Google how to create additional profiles to restrict access to certain parts of your device. So if you are compromised, there is not automatic access to all your data for example. Where there is more than one user on a device, you should create separate profiles and not share the same username & password.

Firewalls – Think of these as 'Bouncer's' at an event. If you have not got a ticket, you will not get in. A firewall ensures only the data you want can access your system. Some people mess with/disable them....DON'T. Enable them and leave alone.<https://www.getsafeonline.org/protecting-your-computer/firewalls/>

Anti Virus – Using the analogy above, once inside the event, floor security will check you are complying with the conditions of entry. Anti – Virus does a similar thing, make sure you have it, it's up-to-date and enabled.<https://www.getsafeonline.org/protecting-yourself/viruses-and-spyware/>

Patching – Or updating. The Golden Nugget, when your operating system or any software you use tells you an update is required, do it there and then, not later/tomorrow/when you've finished, do it straight away.

Why? Simply put, when a 'Patch' is issued for you to update your system/software it is ALWAYS REPAIRING A SECURITY FLAW – The Crooks know this and can target those devices that do not get updated.

FREE PUBLIC WIFI - Turn Off Sharing - Get a VPN - Avoid Automatically Connecting to Wi-Fi Hotspots - Use HTTPS - Use Two-Factor Authentication - Confirm the Network Name - Protect Your Passwords - Turn on Your Firewall

He was thanked for his very useful presentation and he closed by offering free samples of property markers, card shield and remote car key blockers.

4. To Consider Approval of Minutes of the Annual Parish Meetings held 10th April 2018

The minutes of the meeting were approved and duly signed by the vice-chairman.

5. To Receive Annual Report from Chairman of the Parish Council

"We have had quite a busy year since I took over the Chair following the resignation of Dennis Brandt, who I thank for his service over many years. I would also like to record thanks to our long serving Clerk, Debs, and welcome our new Clerk, Janet.

There have been quite a few planning applications, fortunately none contentious and all so far granted by Herefordshire Council. Letters of complaint were sent to the organisers of the Eldorado festival regarding the level of noise.

The roads remain in a state of disrepair in places despite the best efforts of our Clerk and Localities Steward to get repairs in place.

A major issue during the year was the changes to GDPR, meaning we have to be careful of the information we hold for people and how we use it.

Following a change in regulations, the Council is no longer able to give grants towards Churchyard maintenance, however we were able to assist with a grant towards the security at the Cricket Club.

There will be a car rally through Eastnor later in the year, we will circulate details when they are known.
 May I thank all my fellow Councillors for their help and participation through the year, and look forward to a new season after the elections on May 2nd.”
 Christine Stallard Daniels 2nd April 2019

6. To Receive Annual Report from Ward Councillor Emma Holton

Ward Councillor Holton had not sent through apologies or a report.

7. To Note the Attendance Record of Parish Council Members

ATTENDANCE RECORD	2018-19						
Name	May	July	Oct	Feb	April	May	TOTAL
DENIS BRANDT	N	RESG	N/A	N/A	N/A	N/A	0 OF 6
CHRIS GEORGE	Y	Y	Y	Y	Y	RESG	5 OF 6
SHANE HOWELLS	APOL	Y	Y	APOL	Y	Y	4 OF 6
CAROLINE LAYTON	N	Y	Y	APOL	Y	Y	4 OF 6
IMOGEN PUDDUCK	APOL	RESG	N/A	N/A	N/A	N/A	0 OF 6
SHIRLEY ROBERTS	Y	Y	Y	Y	Y	Y	6 OF 6
ROBIN SMITH	Y	N	Y	Y	Y	Y	5 OF 6
CHRISTINE STALLARD DANIELS	Y	APOL	Y	Y	APOL	Y	4 OF 6
WARD CLLR EMMA HOLTON	N	N	N	N	N/A	N/A	0 OF 6

8. To Receive the Financial Report from the Parish Council (figures quoted are provisional and subject to audit)

Opening Bank Balances 1st April 2018 – Lloyds Bank £857.37 Scottish Widows £3293.78
 Income £4000.16 Expenditure £3890.11 Unpresented cheques £451.95
 Closing Bank Balances 31st March 2019 – Lloyds Bank £1419.21 Scottish Widows £3293.94

9. Open Forum - to raise matters relevant to Eastnor & Donnington parishes - *This item to be limited at the discretion of the chairman*

No matters raised.

Meeting declared closed at 21.30pm.

Signed

Dated:.....