

EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036
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Minutes of the meeting of the Parish Council held on Tuesday 30th March 2021

Present

Councillors C Stallard-Daniels (Chairman), S Howells and C Layton

In Attendance

Janet Chester – Parish Clerk

Members of the Public: 0

The Chairman Cllr Stallard-Daniels welcomed everyone to the meeting

1. To Accept any Apologies for Absence and Note the Reason

Cllr R Smith (work), Cllr S Roberts (illness) and Ward Cllr H L'Anson (other meeting)

2. To Confirm that a Checklist and Risk Assessment has been carried out to hold this in person parish council meeting – confirmed

3. Councillor Vacancies – To Note Three Councillor Vacancies For Eastnor Parish and Consider any Nominations – Vacancies noted, no nominations received.

4. To Record any Declarations of Interest and Consider any Requests for Dispensations

None.

5. To Consider Approval of Minutes of Parish Council meeting held 8th December 2020

The minutes were APPROVED as accurate and duly signed by the chairman.

6. Ward Councillor Report

Ward Cllr L'Anson had tendered her apologies but had forwarded the following report:-

Ward Report March 2021

Obviously it is a disappointment that Bloor homes won its appeal concerning the Viaduct site in Ledbury

This month I have attended the following meetings (All virtually):-

Full Council,

Waste Management Briefing,

Malvern Hills Trust Board Meeting and training sessions

Two Adult Scrutiny Committees

Mental Health Workshop

Visitor Economy Meeting

Ledbury Food Bank Trustees Meeting

Your Voice Matters Meetings – In my capacity as 16+Children's Champion, I am meeting with the Virtual School Head Teacher for Vulnerable Children and Cllr. Yolande Watson, Cabinet Support for Health and Wellbeing, for project 'Voice of the Child'. We are building a comprehensive picture of the needs of our

young across the County, and we aim for the 'Voice of the Child' to be a top priority when discussing future plans and proposals at Herefordshire Council

7. Public Participation Session for Local Residents to raise matters relevant to the Parish Council (Please note:

Decisions cannot be made on items not on the agenda) *This item to be limited at the discretion of the chairman*

No matters raised.

8. Planning: NB: no paper copies of applications are available to view at the meeting unless specified

a) To Consider Planning Applications referred for comment: **(to be viewed online prior to the meeting)**

P210423/PA6 - (Part 3) Class R - Prior Approval Former Mess Room off Ridgeway Eastnor Ledbury Herefordshire HR8 1RA. Application to determine if prior approval is required for a proposed change of use of former "Mess Room" to kiosk to serve takeaway cafe food and drinks to the public.

Parish Council Comment: No Objections

b) To Note Details of Decision Notices Received from Hereford Council: as per planning record

Noted.

9. Finance:

a) To Note Finance Report and Bank Balances

Bank balances as at 26th February 2021 current account £2880.24 reserve account £3293.94 NOTED

b) To Ratify Payments made agreed by email between meetings

000565: Zurich Municipal – Annual Insurance - £257.60

000566: Autela - Payroll Services Q3 - £51.25

000567: HALC – Annual Subscription - £376.43

Direct Debit – Information Commissioner – Data Protection Annual Fee - £35.00

000568: Mrs J Chester - clerk Dec, Jan and Feb salary and expenses (Adobe & Stamps £31.66)

The above payments previously agreed by email were ratified

c) To Consider Payments of Outstanding Accounts

000569: J Chester – clerk salary as agreed & expenses March - £79.99

000570: Autela Group – payroll services Q4 - £61.45

All the above invoices were APPROVED for payment and the cheques signed.

10. Highways/Footpaths:

a) To Note any new Highway and Footpath Defects

The depth gauge at Clenchers Mill has still not been reinstated. Balfour Beatty advise it is not their responsibility. The clerk has contacted Bromsberrow Parish Council whose clerk has contacted Gloucestershire County Council

There are many potholes in the lanes of Donnington that need repair and also potholes outside Eastnor School.

RESOLUTION / ACTION:.

The clerk has received an acknowledgement from the clerk at Bromsberrow PC who awaits a response from Gloucestershire County Council and will be in touch again when it is received. The clerk will also report the other defects to Balfour Beatty again.

b) To Discuss Balfour Beatty Proposal of cutting verges for Bio-Diversity

The above issue was discussed.

RESOLUTION: Due to the vast majority of the parishes verges being on narrow roads and lanes the parish council would like Balfour Beatty to continue with the twice yearly verge cutting for road safety reasons.

11. Information Section / Correspondence / Discussion:

a) To Review Information and Outstanding Actions – reviewed and updated

b) To Discuss Annual Service of Defibrillator at Eastnor Cricket Club

The company assigned to servicing the defibrillator, recommended by the BHF is based in the Netherlands and due to Covid will not send engineers over to service the defibrillator. They will service it if we post it to them and then send it back. The clerk has previously suggested to them that they employ an engineer based in the UK as they must have a number of defibrillators in the UK overdue for servicing. The clerk has checked that the defibrillator battery and pads etc are still in date.

RESOLUTION: The clerk is to ask if the company can get an engineer to carry out a service in the next three months or can they send a replacement defibrillator to be in situ whilst ours is posted for service so that the cricket club is not left without a defibrillator.

12. Reports: To receive any reports from meetings attended

None.

13. Training: To note any forthcoming training dates

The latest HALC training diary is due to be circulated. The training will be provided via Zoom. If councillors are interested in attending they are to let clerk know.

14. To Raise Items for next scheduled Parish Council Meeting (no discussion)

Bridleway Whiteleaved Oak

15. To Confirm Dates and Time of Next Meeting

Tuesday 18th May 2021 at Eastnor Cricket Club Pavillion (TBC) and/or via Zoom to adhere to government Covid-19 guidelines

The chairman declared the meeting closed at 19.55pm

Signed.....
Chairman

Dated.....

INFORMATION SHEET

MEETING DATES

2021 – Tuesday 18th May, Tuesday 13th July, Tuesday 12th October (venue or online platform TBC)

PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Bromsberrow Parish Council liaised with regarding depth gauge for Clenchers Mill Ford

GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings *
- Balfour Beatty – road closure notices *
- Balfour Beatty – Parish Briefing Notes *
- HALC – Information Corner & Training Schedule *
- Herefordshire Council – Covid-19 Correspondence *

* Circulated to Cllrs.

OUTSTANDING ACTIONS - These are the consolidated actions outstanding after the last meeting:-

DATE	ACTION	STATUS	AGENDA ITEM	DETAIL
Feb 2020	Clerk	Reported	10b	New depth gauge required in Clenchers Mill Ford CAS763777Z4Q7N2 11087719

PLANNING RECORD – (last six months)

[201608 – Castle Lodge, Eastnor, Ledbury, HR8 1RL](#)

Internal alterations and refurbishment. Proposed removal of the existing internal wall between the separate Lounge and Dining Room, along with the redundant corner chimney breast within the Lounge, to create a single large “living” room
WITHDRAWN 23RD JULY 2020

[P201401/PA7 - Nurdens Farm Donnington Ledbury Herefordshire HR8 2HY,](#)

Application for prior approval for and agricultural building.

HEREFORDSHIRE COUNCIL DECISION: PRIOR APPROVAL NOT REQUIRED 13TH MAY 2020

[P203314/L - Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL.](#)

Repairs, strengthening and restoration of decorative footbridge.

WITHDRAWN 12TH NOVEMBER 2020

[P203594L Eastnor, Ledbury South, Eastnor Castle Eastnor Ledbury Herefordshire HR8 1RL](#)

Proposed repairs and restoration of decorative ceilings within library and dining room.

WITHDRAWN 26TH NOVEMBER 2020