

# EASTNOR & DONNINGTON PARISH COUNCIL

Parish Clerk: Mrs J Chester, Mapleside, Ashperton, Ledbury, Herefordshire, HR8 2RZ Tel: 01531 670036  
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## Minutes of the Meeting of the Parish Council held on Tuesday 12th October 2021

### Present

Councillors Christine Stallard-Daniels (Chairman), S Howells, Caroline Layton, Shirley Roberts and Robin Smith

### In Attendance,

Janet Chester – Parish Clerk

### Members of the Public: 2

The Chairman Cllr Stallard-Daniels welcomed everyone to the meeting

#### 1. To Accept any Apologies for Absence and Note the Reason

Ledbury South Ward Councillor Helen I'Anson

#### 2. Councillor Vacancies – to Note Three Councillor Vacancies for Eastnor Parish and Consider any Nominations

Jim Sandford proposed by Cllr Daniels and seconded by Cllr Roberts. Unanimously supported.

RESOLUTION: Mr Sandford accepted the position. The clerk will email him the Declaration of Acceptance and register of Interest Form for completion.

#### 3. To Record any Declarations of Interest and Consider any Requests for Dispensations

None.

#### 4. To Consider Approval of Minutes of Parish Council Meeting held 13<sup>th</sup> July 2021

The minutes were APPROVED as accurate and duly signed by the chairman

#### 5. To Receive a Brief Report from Ledbury South Ward Councillor Helen I'Anson

Cllr I'Anson had forwarded her apologies and advised that she would forward a report which the clerk will circulate once received.

#### 6. Public Participation Session for Local Residents to Raise Matters Relevant to the Parish Council

No matters raised

#### 7. Planning:

a) To Consider Planning Applications referred for comment: none (**to be viewed online prior to the meeting**)

b) **213115 - Eastnor Castle, Eastnor, HR8 1RL** - Proposed work to T38 – Crown reduction reducing 4m off height and 1/3 off radii

The Parish Council have no objections to this application

**ii) 213468 – Donnington Farmhouse, Donnington, HR8 2HX** – Proposed removal of sand and cement render and replace with modern lime based insulating render and replacement of all existing poor quality doors and windows with appropriate double glazed units

The Parish Council have no objections to this application

**c)** To Note Details of Decision Notices Received from Hereford Council: as per planning record

## **8. Finance:**

**a)** To Note Finance Report and Bank Balances

Finance Report Noted. Bank Balance as at 28.9.2021 £5286.10

**b)** To Discuss Draft Budget and Consider Precept requirement for 2022-2023

The clerk had prepared a draft budget for 2022-23 which was discussed.

**RESOLUTION:** The parish council are minded to request a precept of £6000 for 2022-2023 but the final decision is to be made at the December meeting.

**c)** To Consider Payments of Outstanding Accounts

000575: J Chester – clerk salary as agreed & expenses Aug-Oct - £229.99 (laptop repair and Microsoft 365)

000576: Autela Group – payroll services Q2 - £52.20

**RESOLUTION:** The above invoices were APPROVED for payment and the cheques signed.

## **9. Highways/Footpaths:**

**a)** To Note any new Highway and Footpath Defects

The recently installed give way sign at the A449/A438 junction has been knocked and is facing the wrong way. The Home Farm drain/outlet in the pavement by the wall needs clearing as it is flooding the road when it bubbles up. A visibility mirror is required by Putt Hill. Cars are speeding along the backroad to the school and church, can a 20mph speed limit be installed? A number of potholes around Donnington need repair.

## **10. Information Section / Correspondence / Discussion:**

**a)** To Review Information and Outstanding Actions - reviewed and updated

**b)** To Discuss Annual Service of Defibrillator at Eastnor Cricket Club

**RESOLUTION:** The clerk is to speak to Heartstart in Malvern and ask for their advice.

**c)** To Discuss Accessibility and Condition of Eastnor Notice Board

The Notice Board in the hedge by the old post office needs some TLC. The clerk has met with a representative from Eastnor Castle and looked at alternative locations near The Woodshed at the entrance to Eastnor Park.

**RESOLUTION:** The clerk is waiting for a reply from Eastnor Castle advising of their preferred siting location.

## **11. Reports:** To receive any reports

None.

**12. Training:** To note any forthcoming training dates

HALC have advise they will be sending out the new training diary shortly.

**13. To Raise Items for next scheduled Parish Council Meeting (no discussion)**

**14. To Confirm Date and Time of Next Scheduled Meeting as Tuesday 7<sup>th</sup> December, 7.30pm at Eastnor Cricket Pavillion**

There being no other business the chairman declared the meeting closed at 8.38pm

SIGNED.....(Chairman) DATED.....

## INFORMATION SHEET

### MEETING DATES

**2021 - Tuesday 7th December (venue or online platform TBC)**

**2022 – Tuesday 8<sup>th</sup> February, Tuesday 10<sup>th</sup> May**

### PARISH CLERK UPDATE

- Road defects reported to Locality Steward / Herefordshire Council via website
- Website updated
- Electoral registers received
- Information about bridleway from Whiteleaved Oak to Eastnor emailed to cllrs 12.8.21
- Draft Budget 2022-23 prepared

### GENERAL CORRESPONDENCE RECEIVED

- Balfour Beatty – Weekly Locality briefings \*
- Balfour Beatty – road closure notices \*
- Balfour Beatty – Parish Briefing Notes \*
- HALC – Information Corner & Training Schedule \*
- Herefordshire Council – Covid-19 Correspondence \*
- West Mercia Police – monthly newsletter \*
- Herefordshire Council Leader newsletter \*
- Fastershire – Autumn 2021 newsletter \*

\* Circulated to Cllrs.

**OUTSTANDING ACTIONS** – These are the consolidated actions outstanding after the last meeting:-

DATE	ACTION	STATUS	AGENDA ITEM	DETAIL
Feb 2020	Clerk	Reported	10b	New depth gauge required in Clenchers Mill <a href="#">Ford CAS763777Z4Q7N2</a> <a href="#">11087719</a>
May 2021	Clerk	Ongoing	13b	Investigate whether old bridleway running from High Wood through Whiteleaved Oak to between The Martins and Locust Coppice is to be reopened
July 2021	Clerk / CSD	Completed	9b	CSD to contact IT expert about repair/refurb of parish council laptop
July 2021	Clerk	Ongoing	11b	Clerk to speak to cricket Club about undertaking regular check of defibrillator
July 2021	Clerk	Ongoing	11e	Clerk to speak to Eastnor Castle about locating notice board by Woodshed Cafe

**PLANNING RECORD** – (last six months)

[P210423/PA6 - \(Part 3\) Class R - Prior Approval! Former Mess Room off Ridgeway Eastnor Ledbury Herefordshire HR8 1RA,](#)

Application to determine if prior approval is required for a proposed change of use of former "Mess Room" to kiosk to serve takeaway cafe food and drinks to the public.

HEREFORDSHIRE COUNCIL DECISION: Prior Approval not required 1<sup>st</sup> APRIL 2021

[P211371/PA7 - All others - Prior Approval! Land approximately 150M north of Howlers Barn Cottage between Locust Coppice Wood and High Wood Eastnor Herefordshire HR8 1RF,](#)

Prior notification for a proposed road.

HEREFORDSHIRE COUNCIL DECISION: Prior Approval not required 28th APRIL 2021

**P211387/K - Works to Trees in a Conservation Area Lime Avenue Eastnor Ledbury Herefordshire HR8 1RA,**

T1 reduce down to fork at 11m height. T2 reduce down to 15m (= to fork on southern stem). T3 & T4 reduce by 6m off height and shape in road sides. All other limes: reduce height by about 10m, and if possible shape in upper branches to restore conical top. Ensure the top of the avenue appears level from a distance (apart from T1 & T2 at eastern end). All trees: remove dead > 50mm diameter.

HEREFORDSHIRE COUNCIL DECISION: GRANTED 21<sup>ST</sup> MAY 2021

**213115 - Eastnor Castle, Eastnor, HR8 1RL –**

Proposed work to T38 – Crown reduction reducing 4m off height and 1/3 off radii

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION:

**213468 – Donnington Farmhouse, Donnington, HR8 2HX –**

Proposed removal of sand and cement render and replace with modern lime based insulating render and replacement of all existing poor quality doors and windows with appropriate double glazed units

PC Comment: The Parish Council have no objections

HEREFORDSHIRE COUNCIL DECISION:

DRAFT